



GREG BROCKMEYER
Director of Administration

COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
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CHARLES HICKLIN
Controller

DATE: April 9, 2018
TO: All proposers Bid# 118028 Grounds Maintenance
FROM: Pete Patten, Purchasing Agent
SUBJECT: Addendum #1

The bid deadline will remain Friday, April 13th at 2:00pm (CST). All proposals must be time/date stamped prior to the deadline.

Aerial maps have been provided within this addendum for the Medical Examiner's property, Henry Vilas Zoo property and Lake View Hill property.

Please use the revised Service Schedule Requirements and Price Proposals for the specified locations within this addendum when submitting your proposal. This includes Human Services Stoughton, Henry Vilas Zoo, and Saddlebrook.

Please use the original Service Schedule Requirements and Price Proposals for any properties that remain unchanged from this addendum. This includes Silverwood, Medical Examiner's Office, Human Services Job Center, and Lake View Hill.

Revisions are shown in **red** within the document.

Please acknowledge receipt of this addendum by noting "Addendum #1 Received" on the bottom of the Vendor Information page when you submit your bid. If you have any questions regarding this addendum, please contact me at 608-267-3523 or by email at patten.peter@countyofdane.com.

Sincerely,

Pete Patten
Dane County Purchasing Agent

Aerial Map – Medical Examiner’s Office Property



Any turf located on the inside of the red outlined area will require mowing/service. At the time of this photo, the grass was being seeded. This includes a 6 foot strip along the south side fence near the retention pond.

Aerial Map – Henry Vilas Zoo Property



Aerial Map – Lake View Hill Property



Light green shaded areas and trails south of the driveway are areas that require mowing. The darker green shaded areas are considered meadows or non-mowing areas.

North of the driveway includes a small area near the water tower that requires mowing and the trails which are marked out. The darker green shaded areas are considered meadows or non-mowing areas. A link to the actual PDF is provided under the attachments heading on the Dane Purchasing website (www.danepurchasing.com).

BID SPECIFICATIONS
Service Schedule Requirements – HUMAN SERVICES STOUGHTON

Site Name	Human Services Stoughton
Site Address	125 Veterans Road, Stoughton, WI 53589
Site Contact Person	Amanda DePagter
Site Contact Phone #	608-283-1235
Day(s) of Week Service Can Be Provided	Any day of the week
Time of Day Service Can Be Provided	Any time of the day

Service	April	May	June	July	August	September	October	November
Site Inspection	Once	-	-	-	-	-	-	-
Lawn - Trimming	TBD	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	Once (TBD)
Lawn - Mowing	TBD	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	Once (TBD)
Lawn - Fertilizer Application	-	-	-	-	-	1x per Year - in Fall		
Lawn - Herbicide Weed Application	1x per Year - in Spring		-	-	-	-	-	-
Flower Bed - Herbicide Weed Application	-	1x per Month	-	1x per Month	-	1x per Month	-	-
Flower Bed - Hand Weeding	-	1x per Month	-	1x per Month	-	1x per Month	-	-
Lawn - Leaf Collection & Removal	1x per Month Spring Clean	-	-	-	-	-	1x per Month	1x per Month
Flower Bed - Leaf Collection & Removal	-	-	-	-	-	-	1x per Month	1x per Month

PRICE PROPOSAL – HUMAN SERVICES STOUGHTON

VENDOR NAME:

Pricing shall be inclusive of all labor, delivery costs and other expenses necessary to provide product in accordance with the specifications and terms and conditions of this bid document and your proposal.

Item #	Service	Unit Price (Per Occurrence)	Estimated # of Occurrences	Total Per Service
5	Lawn - Trimming	\$	26	\$
6	Lawn - Mowing	\$	26	\$
7	Lawn - Fertilizer Application	\$	1	\$
8	Lawn - Herbicide Weed Application	\$	1	\$
9	Flower Bed - Herbicide Weed Application	\$	3	\$
10	Flower Bed - Hand Weeding	\$	3	\$
11	Lawn - Leaf Collection & Removal	\$	3	\$
12	Flower Bed - Leaf Collection & Removal	\$	2	\$
			Grand Total	\$

Term 2 % Increase	%
Term 3 % Increase	%
Term 4 % Increase	%
Term 5 % Increase	%

BID SPECIFICATIONS
Service Schedule Requirements – HENRY VILAS ZOO

Site Name	Henry Vilas Zoo
Site Address	702 S. Randall Ave, Madison, WI 53715
Site Contact Person	Jeff Halter
Site Contact Phone #	608-515-8805
Day(s) of Week Service Can Be Provided	Thursday (Tuesday, Wednesday alternative)
Time of Day Service Can Be Provided	7:00am - 9:30am
Note	All work must be finished by 9:30am

Service	April	May	June	July	August	September	October	November
Site Inspection	1x per Month	1x per Month	1x per Month	1x per Month	1x per Month	1x per Month	1x per Month	-
Lawn - Trimming	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	-
Lawn - Mowing	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	-
Debris Removal	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	Bi-Weekly	-
Lawn - Leaf Collection & Removal	1x per Month	-	-	-	-	Bi-Weekly	Bi-Weekly	-
Flower Bed - Leaf Collection & Removal	1x per Month	-	-	-	-	-	1x per Month	1x per Month (TBD)

PRICE PROPOSAL – HENRY VILAS ZOO

VENDOR NAME:

Pricing shall be inclusive of all labor, delivery costs and other expenses necessary to provide product in accordance with the specifications and terms and conditions of this bid document and your proposal.

Item #	Service	Unit Price (Per Occurrence)	Estimated # of Occurrences	Total Per Service
21	Lawn - Trimming	\$	14	\$
22	Lawn - Mowing	\$	14	\$
23	Debris Removal	\$	14	\$
24	Lawn - Leaf Collection & Removal	\$	5	\$
25	Flower Bed - Leaf Collection & Removal	\$	3	\$
			Grand Total	\$

Term 2 % Increase	%
Term 3 % Increase	%
Term 4 % Increase	%
Term 5 % Increase	%

BID SPECIFICATIONS
Service Schedule Requirements - SADDLEBROOK

Site Name	Saddlebrook
Site Address	5668 Woodland Drive, Madison, WI 53597
Site Contact Person	Tom Sankey
Site Contact Phone #	608-333-5547
Day(s) of Week Service Can Be Provided	Any day of the week
Time of Day Service Can Be Provided	Any time of the day

Service	April	May	June	July	August	September	October	November
Lawn - Trimming	-	Last 2 Weeks	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	Once (TBD)
Lawn - Mowing	-	Last 2 Weeks	1x per Week	1x per Week	1x per Week	1x per Week	1x per Week	Once (TBD)
Debris Removal	1x per Month	-	-	-	-	-	-	Once (TBD)
Lawn - Fertilizer Application	-	1x per Month	-	1x per Month	-	-	1x per Month	-
Lawn - Herbicide Weed Application	-	1x per Month	-	1x per Month	-	-	1x per Month	-
Shrubs - Trimming and Shaping	-	-	1x per Month	-	1x per Month	-	-	-
Lawn - Leaf Collection & Removal	-	-	-	-	-	-	-	Once (TBD)

All flower bed services have been removed from the bid specifications/scope of services for this location.

PRICE PROPOSAL - SADDLEBROOK

VENDOR NAME:

Pricing shall be inclusive of all labor, delivery costs and other expenses necessary to provide product in accordance with the specifications and terms and conditions of this bid document and your proposal.

Item #	Service	Unit Price (Per Occurrence)	Estimated # of Occurrences	Total Per Service
37	Lawn - Trimming	\$	23	\$
38	Lawn - Mowing	\$	23	\$
39	Debris Removal	\$	2	\$
40	Lawn - Fertilizer Application	\$	3	\$
41	Lawn - Herbicide Weed Application	\$	3	\$
42	Flower Bed – Edging	\$	2	\$
43	Flower Bed – Herbicide Weed Application	\$	3	\$
44	Flower Bed – Hand Weeding	\$	2	\$
45	Shrubs - Trimming and Shaping	\$	2	\$
46	Lawn - Leaf Collection & Removal	\$	1	\$
47	Flower Bed – Leaf Collection & Removal	\$	1	\$
			Grand Total	\$

All flower bed services have been removed from the bid specifications/scope of services for this location.

Term 2 % Increase	%
Term 3 % Increase	%
Term 4 % Increase	%
Term 5 % Increase	%