



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

Date: August 22, 2019
To: All Proposers
Subject: Addendum #1 to Bid# 119080 – Motor Fuels – Transport Only

The following questions were received and responses are provided:

1. Who is the incumbent supplier?

Scully Oil was awarded the transport category via the previous bid.

2. Can you provide bid tabulation for last RFP?

The previous bid tabulation for BID# 117072 can be found on www.danepurchasing.com. Once there, click on the Summaries/Archive tab, and then change the year to 2017 and type "Motor" in the Term field to search. Click on the blue More Information button to find the summary for 117072. NOTE: Bid 117030 was not used and was re-bid as 117072.

3. Can you provide a current sample invoice?

See attached.

4. Can you provide the average load size and estimated annual volume PER TANK?

Fully loaded transport loads are ordered and may be split between various locations.

Under Section 3, Section 2, Calculation of Bid gives an estimate of the usage for each location.

5. Would you possibly be interested in having tank monitors installed and automatic delivery and/or custom reports?

Depending on the extent of work involved, Dane County would allow the vendor to place monitoring devices and automatic delivery and/or custom reports. The County will not pay for these devices or automatic delivery and/or custom reports. Orders must originate from Dane County.

6. What time of day is to be used for the OPIS rack average price?

Payment will be based on DTN pricing per the Bid# 119080.

7. Is OPIS price day of delivery?

Payment will be based on DTN pricing per Bid# 119080.



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8. Is Supplier expected to carry the cost of the Tanks Testing? Is there a MAXIMUM number of times per year these might be requested?

The Vendor is responsible to test all the tanks at the beginning of the contract and as requested. The vendor must pay for the testing the tanks at the beginning of the contract. Only if there is a problem with the quality of the gasoline or diesel will additional testing be needed.

9. Will metered BOLs be accepted in place of metered trucks?

When delivering a full tanker load, a Bill of Lading would be acceptable in place of a metered truck ticket.

10. Will vendors be allowed to bill cost of the required start of contract testing to the county?

No

11. Should fuel testing show that fuel is still within acceptable specifications will the county pay for the cost of testing?

The vendor must pay for the testing at the beginning of the contract. If the County requests testing after the start of the contract testing and the fuel/gas is within acceptable specifications, the County will pay for the testing.

12. Have any addenda been released for this bid?

No. This is the first addendum and only addendum at this point in time. Vendors should continue to check our website, www.danepurchasing.com for any additional addenda posted.

13. May we be provided with a list of bidders invited to bid?

See attached for the vendor list pulled from our system.

14. What information will be read aloud at the bid opening?

Vendor name, vendor preferences, any deviations, and pricing.

15. We would like to confirm if pricing is only for Transport Truck delivery or if pricing is a combined Transport and Tankwagon pricing.

The pricing is for Transport Truck delivery only.

16. When is the anticipated award date?

August 30 or September 3. The contract will start as soon as the fuel and gas is tested.



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17. When will tabulations be released after the opening?

A bid summary is typically posted to www.danepurchasing.com by the end of the day of the bid deadline.

18. Are the 2,000 gallon and 5,000 gallons tanks able to accept delivery from a Transport Truck?

Yes, transport trucks have delivered to these tanks. Under Section 3, Section 6, it is the responsibility of the supplier to determine the accessibility to the storage tanks.

19. Are performance bonds required for this bid? If so, would you like a 100% performance bond?

No.

20. Is section 4, page 7 a good indicator of your pricing page?

Yes, this is the pricing page for this bid.

21. Would you like us to total the "Markup Price," "Delivery Price," and "Price" as indicated on page 7 of section 4?

Yes

22. Please provide tabulations from the most current fuel bid.

The previous bid tabulation for BID# 117072 can be found on www.danepurchasing.com. Once there, click on the Summaries/Archive tab, and then change the year to 2017 and type "Motor" in the Term field to search. Click on the blue More Information button to find the summary for 117072. NOTE: Bid 117030 was not used and was re-bid as 117072.

23. Do you plan to award to one vendor or split the award between multiple vendors?

Dane County's intention is to award the transport category (this entire bid) to one vendor. Dane County's reserves the right to split the bid award if necessary.

24. Do you accept split deliveries/loads?

Yes

25. Do you require transport vehicles to have a meter?

We will order only full tanker loads. When delivering a full tanker load a Bill of Lading would be acceptable in place of a metered truck ticket.

26. Please provide a current invoice.

See attached.



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27. Please provide a current Bill of Lading.

See attached.

28. Will a metered bill of lading from the terminal be accepted in lieu of a metered delivery ticket for transport deliveries?

When delivering a full tanker load a Bill of Lading would be acceptable in place of a metered truck ticket.

29. Please provide order quantities for each product and site.

Under Section 3, Section 2, Calculation of Bid gives an estimate of the usage for each location.

30. Do you have a minimum gallon order quantity?

Fully loaded transport loads are ordered and may be split between various locations.

31. Do you want taxes included in your markup price or as separate line items on invoice?

We would prefer the taxes to have separate line items on the invoice.

32. Are bidders required to bid on all products / locations?

All products and locations require a bid price. The Vendor may omit a bid price for this item: "Additional charge for premium diesel."

33. Is there a DBE participation percentage goal?

No.

34. What city do you wish to be priced off of?

Madison, Wisconsin.

35. For the winter additive, can you additize at the site or does it need to be done at the rack?

The vendor may additize at the site or at the rack.

36. If you want a premium diesel, will it be off of the DTN premium diesel posting, or can we use an additive?

The premium diesel pricing would only be used if the premium diesel was shown to be a much better product than using the winter additive. In the past, we have always used the winter additive.



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37. Do we have to bid on the premium diesel (item #11)?

No, it is the only item on the bid that can be left blank.

38. Are you wanting to purchase both diesel with additive and premium diesel, or just want both prices to compare options?

The premium diesel pricing would only be used if the premium diesel was shown to be a much better product than using the winter additive. In the past we have always used the winter additive.

39. Could you provide an estimate of the volume that is a result of cooperative purchasing?

The Dane County Highway Department uses approximately 40% of the estimated volume. Other County Agencies, Townships and Villages use approximately 60% of the volume. All gas and diesel locations are shown in section 3, part 11. These tanks are all Dane County tanks.

40. How would orders be placed during this contract? Would each location/cooperative purchasing entity order their own requirements of fuel, or would there be a centralized ordering desk?

The ordering will be completed by approximately three Dane County employees. One employee from Dane County Highway Department, one employee from the Dane County Landfill, and one employee from the Dane County Airport.

41. Will Dane County accept bids for diesel/gas only?

Yes

42. Will Dane County accept bids price off of OPIS?

No

43. Could Dane County provide an explanation as to why all biodiesel must be Soy Methyl Ester?

Biodiesel pricing is not required on the Bid.

Please acknowledge receipt of this addendum by checking the "Addendum #1" box in **Section 2 – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

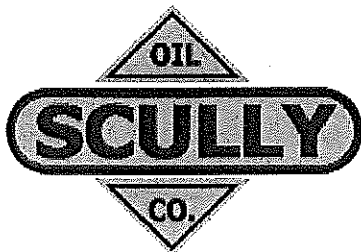
Sincerely,

Pete Patten, Purchasing Agent
Phone: 608-267-3523
patten.peter@countyofdane.com

sample invoice

Invoice

Scully Oil Co., Inc.
 150 Flint St.
 P.O. Box 398
 Lyndon Station WI 53944
 6086662662



Invoice Number: 0126756-IN
 Invoice Date: 7/16/2019
 Order Number: 0126756
 Order Date: 7/16/2019
 Salesperson: STC
 Customer Number: 00-0108330

Sold To:
 Dane County Highway & Transpor
 2302 Fish Hatchery Road
 MADISON, WI 53713-2436
 608-266-4014
 Confirm To:
 Dan Behrend

Ship To:
 Dane Co. Hwy & Trans
 3103 Luds Lane
 McFarland, WI 53558-0001

E-MAILED
 7/17/19

Customer P.O.	Ship VIA	F.O.B.	Terms
20190177-00	04-MICHAEL PEAS	04	Net 15 days

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount	
250	GAL	8,503.000	8,503.000	0.000	1.9663	16,719.45	
87 Oct Eth.Gas C-85 E-10 UN1203, GASOLINE, 3, II			Whse: 000				
State Road Tax						0.30900	2,627.43
PECFA						0.02000	170.06
Federal LUST Tax						0.00100	8.50
						<hr/>	
						2.29630	19,525.44
FREIGHT	GAL	8,503.000	8,503.000	0.000	0.0190	161.56	
			Whse: 000				
/CONTRACT ETH		8,503.000	8,503.000	0.000	0.0534-	454.06-	

Net Invoice:	19,232.94
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	19,232.94



sample BOL

Bill of Lading

Shippers BOL No. 915348	Revision 1
Ship Date: 07/16/2019	

EMERGENCY CONTACT:

CHEMTREC (CCN 8586) 1-800-424-9300 (US/CAN)

SHIPPER/OFFEROR: FHR PINE BEND, LLC

CARECHEM24 (NCEC-FlintHills29003) 52-555-004-8763 (MEXICO)

RECEIVED in apparent good order, exceptions noted and subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper upon request.

NON-RECOURSE: If this shipment is to be delivered to the consignee without recourse on Flint Hills Resources, the carrier may decline to make delivery of this shipment without payment of freight and lawful charges. Signature: FLINT HILLS RESOURCES, LP and affiliates.

If the cargo tank for the shipment is supplied by the Carrier, Carrier certifies that the cargo tank is a proper container for the transportation of this commodity. Carrier acknowledges that it has, or has been offered and accepted the required hazardous materials placards and emergency response information. The undersigned driver/carrier certifies compliance with all applicable rules of any government entity having jurisdiction over the transportation of products, including the State and Federal Departments of Transportation.

Signature of Carrier MP

Signed 07/16/2019

Supplier: FLINT HILLS RESOURCES, LP	EPA #: 407181621	PO #: <u>Ludo Lane</u>
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Origin	Customer/Consignee/Sold To	Destination/Ship To
MADISON FUELS TERMINAL FHR PINE BEND, LLC 4405 Terminal Drive McFarland, WI 53558 (608) 838-3370	SCULLY OIL 150 Flint Street Lyndon Station, WI 53994	32440 SCULLY OIL - WI <u>Dane Co. Hwy - 108330</u> VAR WISCONSIN, WI <u>Sec # 126756</u>

Term#	TCN#	Carrier	Driver	Load Time		Bay
1290	T39WI3072	17479 - SCULLY TRANSPORTATION	19983 - PEASE, MICHAEL	In 08:12	Out 08:28	4

Pkg	H	M	Proper Shipping Description	Temp	API Grav	Gross Gals	Net Gals @60 F
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1-T/T TRAILER - #00242

X			UN1203, GASOLINE, 3, II 87 Conv w/ 10% Ethanol + FHR IVD R1 See Notes (601 6601 101 1601)	68.3	59.5	1201	1194
X			UN1203, GASOLINE, 3, II 87 Conv w/ 10% Ethanol + FHR IVD R1 See Notes (601 6601 101 1601)	68.7	59.2	1501	1491
X			UN1203, GASOLINE, 3, II 87 Conv w/ 10% Ethanol + FHR IVD R1 See Notes (601 6601 101 1601)	68.6	59.3	2901	2884
X			UN1203, GASOLINE, 3, II 87 Conv w/ 10% Ethanol + FHR IVD R1 See Notes (601 6601 101 1601)	68.7	59.2	2900	2884

Product Totals

7600	87 Conv w/ 10% Ethanol + FHR IVD R1	<u>250</u>	<u>1,966.3</u>	8503	8453
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Comments:

Notes:

- 101 - This fuel contains an oxygenate. Do not blend this fuel with ethanol or with any other oxygenate.
- 601 - This product does not meet the requirements for reformulated gasoline and may not be used in any reformulated gasoline covered area.
- 1601 - This product is properly detergent additized gasoline.
- 6601 - E10: Contains between 9 and 10 vol% ethanol.

BID: 117072 MOTOR FUELS - GASOLINE AND DIESEL**Codes: to zzzzz**

Vendor:	Contact(s):	Phone:	FAX:
1122 CAPITAL LUBRICANTS LLC PO BOX 157, WAUNAKEE, WI 53597-0157	RANDY MEFFERT	608-849-8090	608-849-9243
2371 EDWARD H WOLF & SONS INC 414 KETTLE MORAIN DR S, SLINGER, WI 53086	BILL SCHMIDT	800-236-9653	262-644-5424
2414 ELSING OIL CO PO BOX 85, POYNETTE, WI 53955	PAM ELSING	608-635-2164	608-635-4308
3132 HALRON LUBRICANTS INC PO BOX 2188, GREEN BAY, WI 54306-2188	MIKE HALRON	800-236-5845	
13635 HARTLAND FUEL PRODUCTIONS LLC 920 10TH AVE N, ONALASKA, WI 54650	PETE STAEBELL	800 283-4428	608 779 6811
4368 LAKESIDE OIL CO INC 555 W BROWN DEER RD, FOX POINT, WI 53217	GREG PANNO	414-540-4000	414-540-4100
1631 LANDMARK SERVICES COOPERATIVE 1401 LANDMARK DR, PO BOX 277, COTTAGE GROVE, WI 53527	BRET CLOSTERMERY	608-251-9010	608-839-5144
22664 MANSFIELD OIL COMPANY OF GAINSESVILLI 1025 AIRPORT PKWY SW, GAINESVILLE, GA 30501	DAVID ZAROSS	800-255-6699	678-450-2242
26559 MANSFIELD POWER AND GAS LLC 1025 AIRPORT PKWY SW, GAINESVILLE, GA 30501	MPG	800-695-6626	678-450-2242
5123 MEFFERT OIL COMPANY INC 300 S DIVISION ST, WAUNAKEE, WI 53597	RANDY MEFFERT	608-209-3946	608-849-9243
5436 MOORE OIL CO INC 4033 W CUSTER AVE, MILWAUKEE, WI 53209-4630	GENE CZECHOWICZ	800-279-2976	414-438-8635
5542 NALCO COMPANY 1601 W DIEHL RD, NAPERVILLE, IL 60563-0130	SCOTT FISHER	309-686-2551	414-526-2235
1280 NCH CORPORATION PO BOX 971342, DALLAS, TX 75397-1342	BOB SWANSON	608-833-6288	
6109 PERKINS OIL CO INC 4707 PFLAUM RD, MADISON, WI 53718-6721	JIM ENGELHART	608-221-4736	608-221-9720
6130 PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WY, FORT WAYNE, IN 46804	GAYLE NEWTON	800-348-3705	260-207-6347
23992 PINNACLE PETROLEUM INC 16651 GEMINI LN, HUNTINGTON BEACH, CA 92647	LIZ MCKINLEY	714-841-8877	714-841-8855
6740 ROGER'S GAS & FUEL OIL INC 2107 MAIN ST, CROSS PLAINS, WI 53528			
6920 SAUK PRAIRIE EQUIPMENT INC S9711 US HWY 12, PRAIRIE DU SAC, WI 53578	DAN DEVAULT	608-643-3307	608-643-8706
10090 SCULLY OIL COMPANY INC 150 E FLINT ST, PO BOX 398, LYNDON STATION, WI 53944-0398	JEFF SCULLY	608-666-2662	608-666-2239
15332 TEXPAR ENERGY LLC 920 10TH AVE N, ONALASKA, WI 54650	JIM METZGER	608-779-6530	608-779-6880
8198 UNITED COOPERATIVE N7160 RACEWAY RD, BEAVER DAM, WI 53916	CHUCK BARTHEL	608-864-5454	608-764-8381
8268 US VENTURE INC 425 BETTER WY, APPLETON, WI 54915	KAY GOESER	920-739-7005	920-730-7103
8635 WEAVER AUTO PARTS OF NORTHGATE 1159 N SHERMAN AVE, MADISON, WI 53704	LEON GANSER	608-241-4006	608-643-2736
17718 WORLD FUEL SERVICES INC 555 W BROWN DEER RD, FOX POINT, WI 53217	JEFF NAGEL	414-241-2800	414-241-2806
8343 ZURBUCHEN OIL INC 309 BRUCE ST, VERONA, WI 53593-8709	BARTH ZURBUCHEN	608-845-6989	608-845-6953

25 Vendors Listed

mailed via snail mail 8-7-19 RL