



**COUNTY OF DANE**  
DEPARTMENT OF ADMINISTRATION  
**PURCHASING DIVISION**

City County Building  
210 Martin Luther King Jr. Blvd. Room 425  
Madison, WI 53703-3345

**GREG BROCKMEYER**  
Director of Administration

**CHARLES HICKLIN**  
Controller

Date: January 13, 2020  
To: All Proposers  
From: Pete Patten, Purchasing Agent  
Subject: Addendum #1 to RFP# 120012 – Sheriff Towing Services

The following questions were received and responses are provided:

1. Can a tower subcontract another tower to provide work under this contract as long as they too meet the same requirements? Could this be accomplished through a Prime contractor delegating work as needed to provide the best response time?

Subcontracting these services would not be allowed.

2. If yes to the above question, will that be looked at more favorably given it allows more resources to the contract spread throughout the county and accomplish overall better response times?

N/A – subcontracting not allowed.

3. If multiple towers team up with a single bid will each physical towing facility be graded for proximity to Sheriff offices? Would this be looked at more favorably?

N/A – subcontracting not allowed.

4. Is the hourly charge a port to port charge?

Yes

5. What is the current hourly rate for each line item?

From the current contract, the hourly rates are:

DANE COUNTY SHERIFF FLEET VEHICLES - Hourly Rate Pricing		
Description	Rate	UOM
Towing a DCSO fleet vehicle with mechanical issues to the designated repair vendor.	\$85	per hour
Towing a DCSO fleet vehicle with crash damage to the designated repair vendor.	\$125	per hour
Recovering a DCSO fleet vehicle that is stuck off-road or during inclement weather - winching, pulling, etc.	\$125	per hour
Provide roadside assistance to a DCSO fleet vehicle - jump starting, tire change, etc.	\$55	per hour



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<b>EVIDENTIARY VEHICLES - Hourly Rate Pricing</b>		
<b>Description</b>	<b>Rate</b>	<b>UOM</b>
Light duty or flatbed towing services	\$75	per hour
Second light duty tow truck or flatbed to assist	\$75	per hour
Heavy duty tow truck (80,000 lbs. or greater)	\$225	per hour
Heavy duty recovery truck rotator (80,000 lbs. or greater)	\$350-\$500	per hour
Heavy duty lowboy trailer (80,000 lbs. or greater)	\$250	per hour
Enclosed trailer/container for transport of evidentiary vehicle. Must be able to hold a full-size pickup truck.	\$225	per hour
<b>ABANDONED VEHICLES - Flat Fee Pricing</b>		
<b>Description</b>	<b>Rate</b>	<b>UOM</b>
Abandoned Vehicle that is not retrieved or claimed by the owner. This includes towing, storage, DOT processing fees and disposal.  NOTE: If the vehicle is retrieved by the owner, the owner is responsible for all costs associated with services provided at the vendor's standard rates.	\$75	per vehicle

**6. How many tow requests per year in each category has the DCSO performed in it's existing contract? i.e: Fleet Vehicles, Evidence Vehicles, Abandoned Vehicles.**

*This data is not specifically tracked and/or available.*

**7. Is there a minimum number of vehicles required to facilitate this contract? If so, how many?**

*There is not a minimum number of vehicles. However, the Provider must be equipped to handle the workload that is requested and within the time frame outlined within the bid which can fluctuate at any given time.*

**8. On how many occasions has the current contractor charged more than 1 hour?**

*This data is not specifically tracked and/or available.*



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**9. What was the total annual cost paid to the current contractor in each previous contracted year by the DCSO?**

2015 - \$23,819.20

2016 - \$22,529.34

2017 - \$22,665.18

2018 - \$19,558.15

2019 - \$22,018.30 to date (FY technically still open)

**10. How will the DCSO rate storage facilities? Will proximity to a DCSO be more heavily weighted and considered more favorable?**

The Business Location(s) & Storage Facilities section will be evaluated with a 20% weight out of 100 as indicated in 1.4 Evaluation Criteria. As indicated in 3.1 Scope of Services, a business that is centrally located within Dane County is preferred.

Please acknowledge receipt of this addendum by checking the "Addendum #1" box in **Section 5 – Required Forms – Attachment A - Vendor Information** of your proposal response. If you have questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Pete Patten  
Purchasing Agent  
608-267-3523  
patten.peter@countyofdane.com