



CARLOS PABELLON
Director of Administration

COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
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CHARLES HICKLIN
Controller

DATE: April 17, 2017
TO: All Proposers BID# 117030 – Motor Fuels
FROM: Pete Patten, Purchasing Agent
SUBJECT: ADDENDUM #1

The following responses are provided to questions received.

Question 1

Who is your current vendor?

Meffert Oil Company

Question 2

Are you currently received any discounts from your current vendor?

No

Question 3

Are bidders required to bid all products/locations?

Dane County reserves the right to award this bid in its entirety to a single vendor or split the award to more than one vendor. The main categories that will be considered are Tankwagon, Transport, and Dane County Tankwagon Pickup. Bids should include all locations or products contained within the bid for each category.

Question 4

Do we need to bid on both tank wagon and transport volume or can we just bid transport volume?

Dane County reserves the right to award this bid in its entirety to a single vendor or split the award to more than one vendor. The main categories that will be considered are Tankwagon, Transport, and Dane County Tankwagon Pickup. Bids should include all locations or products contained within the bid for each category.

Question 5

What is the average load size ordered for delivery to each site?

Dane County orders full loads, but the loads may split between sites. Upon Dane County's approval, a site could also be split with a carrier's other drop.

Question 6

What are the delivery hours per site?

**May 1st to September 14th Monday – Thursday 6:00am to 4:00pm
September 18th to April 27th Monday – Friday 7:00am to 3:00pm**

Question 7

Would you be able to store winter additive at your sites?

No

Question 8

Please provide estimated annual usage for **each** location.

Under Part 3, Section 2, Calculation of Bid gives an estimate of the usage for each location.

Question 9

Are common carriers seen as sub-contractors?

Yes, common carriers would be considered subcontractors. If a common carrier will be used, make note of that in the bid that will be submitted. Dane County will make a determination at the time the bids are reviewed.

Question 10

Will Federal Environmental Recovery Fee, Federal LUST, and miscellaneous county taxes/fees be included in price differential or shown as a separate line item on invoice?

Price differential is not defined in the bid. Part 3 contains all definitions within this bid.

Question 11

Are taxes to be included in differential pricing?

Price differential is not defined in the bid. Part 3 contains all definitions within this bid.

Question 12

Will a metered BOL be accepted in place of a metered truck?

Under Part 3, Section 4 change "A delivery ticket must be left with the person signing for the fuel, and a copy must be sent with the invoice". to "A delivery ticket could be left with the person signing for the fuel, and a copy must be sent with the invoice". When delivering a tanker load or a full tankwagon load a Bill of Lading would be accepted in place of a metered truck ticket.

Question 13

Will the renewal years be mutually agreed on?

Yes – any extensions must be mutually agreed upon.

Question 14

May we have a list of vendors invited to bid?

We do not maintain record keeping of bid lists. Our bids are publicly available on the internet through the www.danepurchasing.com website.

Question 15

What is the anticipated award date?

Prior to May 1, 2017

Question 16

Is there a local preference for this bid?

Yes

Question 17

Is there a DBE requirement for this bid?

No

Question 18

How soon after the opening will tabulations be available?

There is not a defined time in which to post the bid summary but Dane County strives to have summaries posted within 1-2 days of the bid opening.

Question 19

Will the award be decided at a board meeting?

No, the bids will be evaluated between Purchasing and the Highway Dept.

Question 20

When is the first board meeting after the opening?

April 6, 2017

Question 21

Can you do better than net 30 days on the payment of invoices, i.e. net 10 or net 15?

No

Please acknowledge receipt of this addendum by noting "Addendum #1 Received" on the bottom of the Signature Affidavit when you submit your bid. If you have any questions regarding this addendum, please contact me at 608-267-3523.

Sincerely,

Pete Patten
Purchasing Agent