



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
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GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

DATE: March 19, 2019
TO: All Proposers
FROM: Carolyn Clow, Purchasing Agent
SUBJECT: ADDENDUM #1 to RFP #119021 – Ad Hoc Fiber Engineering Services

The following sections of the RFP are revised.

Strike Section 4.5

4.5 Tab 3: Timeline & Plan of Work

~~Provide a narrative regarding the firm's process for creating a project plan specifying timeline, activities, and project management strategies, including the County's roles and resource requirements for a fiber build.~~

Replace Section 2.4 with the following:

2.4 Evaluation Criteria

The proposals will be scored using the following criteria:

Proposal Requirements	Percent
Organization capabilities (Section 4.3)	30%
Staff qualifications (Sections 4.4)	30%
Cost	Percent
Cost (Section 5)	40%
Total	100%

The following responses are provided to questions received:

Question 1

What is the anticipated volume of work for year 1 of this contract?

Answer: Dane County only has a few sites left that are not connected via fiber that may be connected during the life of the contract which will be created as a result of this RFP. The main engineering focus of the contract generated from this RFP will be the creation of redundant paths to critical Dane County sites.

Question 2

Are subcontractors allowed?

Answer: Yes, for ancillary services. Subcontractors must be identified and must receive preapproval from the County prior to working on any County project.

Question 3

How much onsite time is expected for Construction contractor management?

Answer: Supervision of the vendor selected to build the fiber path is a critical component of this RFP. As a result, on-site inspection of the fiber path as it is built will be required. There also will be one or more walkthroughs with County Staff for each project where the vendor will be required to attend on-site. There will also be a minimum on one on-site status meeting per year.

Question 4

Who is responsible for applying for Right of way permits?

Answer: The winning vendor will assist the County in documenting the build and filling out the permit. Dane County will be responsible for submitting the permits required.

Question 5

Who is responsible for the payment of permit fees?

Answer: Dane County will pay all permit fees.

Question 6

Would this design be aerial, underground or a combination of both?

Answer: All the designs the County has completed thus far have been underground (which the County prefers); but, that does not mean that if the design warrants it Dane County wouldn't approve an aerial fiber.

Question 7

If proposed design is aerial, who is responsible for any pole attachment agreements, make ready identification and coordination of make ready by 3rd party?

Answer: Winning vendor would work with Dane County to obtain the necessary permits and permissions to attach the fibers to poles or other structures as needed, and coordinate with any 3rd parties as needed.

Question 8

If aerial, is pole loading analysis required?

Answer: This would be dictated by the project. If needed the winning vendor would-be responsible for this work.

Question 9

Will any PE stamps be required on the project?

Answer: It is assumed by “PE stamps” mean Professional Engineer Stamps. These are not required as part of this RFP.

Question 10

Where would the point of demarcation be for design services? Inside building at the fiber termination Panel, or is equipment and electronics design and implementation required?

Answer: Project vary in scope. For the majority of the project the demarcation for design services has been inside the building at the fiber termination Panel. The County will require the wining vendor to consultant with the County on the recommended equipment and IT infrastructure beyond the fiber termination panel in the facility.

Question 11

In reading the proposal, I could not find any indication as to the projected number of hours per week that would be required to fulfill the requirements of this proposal. I was also unable to determine how much advance notice we would receive to start and complete a project.

Answer: The number of hours vary per individual project. The wining vendor will supply the County with the estimated number of hours for each of the vendor’s staff assigned to the individual projects, and the county will use that to estimate the feasibility of the project. If the project proceeds then a purchase order will be generated which the vendor can use to bill the county.

The county will provide at least 2 weeks advanced notice, for a non-emergency builds or break-fix.

Question 12

In 3.2.1 of the scope of services, the line item says “Determine the optimal fiber route between end points including redundant and/or divergent paths as required.” Do you have a high level ideal of how many of these routes are going to be designed/construct, now and in the future?

Answer: Dane County only has a few sites left that are not connected via fiber that may be connected during the life of the contract created as a result of this RFP. The main engineering focus of the contract generated from this RFP will be the creation of redundant paths to critical Dane County sites. There are a minimum of 2 major (> 7 miles) redundant paths left yet to construct, and some smaller builds to connect the few sites the County has left to connect.

Please acknowledge receipt of this addendum by noting “Addendum #1 Received” on the Signature Affidavit page when you submit your bid. If you have any questions regarding this addendum, please contact me at 608-266-4966.

Sincerely,

Carolyn A. Clow, CPPB
Lead Purchasing Agent